

# **IDEA PART C CHILD COUNT FOR SCHOOL YEAR 2013-2014**

OSEP Data Documentation

January 2015

## Table of Contents

|  |           |
|--|-----------|
| <b>1.0 Introduction .....</b>                                | <b>3</b>  |
| 1.1 Purpose .....  | 3         |
| 1.2 OSEP Background .....                                    | 3         |
| <b>2.0 OSEP Part C Child Count &amp; Settings Data .....</b> | <b>4</b>  |
| 2.1 State Data .....   | 4         |
| 2.2 Definitions.....   | 4         |
| <b>3.0 Data Quality .....</b>                                | <b>5</b>  |
| 3.1 Data Notes .....   | 7         |
| <b>4.0 File Structure .....</b>                              | <b>7</b>  |
| <b>5.0 Guidance for Using these data-FAQs.....</b>           | <b>9</b>  |
| 5.1 Privacy Protections Used .....                           | 9         |
| <b>Appendix.....</b>   | <b>11</b> |

## 1.0 Introduction

### 1.1 Purpose

The purpose of this document is to provide information necessary to appropriately use state level data files on IDEA Part C Child Count and Settings from OSEP. The accompanying data file provides data counts for the number of children in the following sections:

- Child Count and Setting by Age States manually enter the Child Count and Setting data by Age.
- Child Count and Setting by Race/Ethnicity States manually enter the Child Count and Setting data by Race/Ethnicity.
- Child Count by Gender States manually enter the Child Count by Gender.
- At Risk Child Count States manually enter the Count of At Risk Children, if this count is applicable to the state.
- Cumulative Child Count States may choose to enter the Cumulative Child Count for their state. This section is optional.

### 1.2 OSEP Background

The Office of Special Education Programs (OSEP), within the Office of Special Education and Rehabilitative Services (OSERS), is dedicated to improving results for infants, toddlers, children and youth with disabilities ages birth through 21 by providing leadership and financial support to assist states and local districts.

Section 618 of the Individuals with Disabilities Education Act (IDEA) requires that each State submit data about the infants and toddlers, birth through age 2, who receive early intervention services under Part C of IDEA and children with disabilities, ages 3 through 21, who receive special education and related services under Part B of IDEA. There are 12 data collections authorized under Section 618: under Part B: (1) Child Count; (2) Educational Environments; (3) Personnel; (4) Exiting; (5) Discipline; (6) Assessment; (7) Dispute Resolution; and (8) Maintenance of Effort Reduction and Coordinated Early Intervening Services; and under Part C: (9) Child Count; (10) Settings; (11) Exiting; and (12) Dispute Resolution. These data are collected via an EDFacts system (i.e., EDEN Submission System or the EDFacts Metadata and Process System). Information related to the Section 618 data collected via the EDEN Submission System can be found in the EDFacts Series - EDFacts Special Education/IDEA 2011-12 Study in in the ED Data Inventory (<http://datainventory.ed.gov/Search?seriesID=196&searchTerm=EDFacts&searchType=Exact> ). Information related to the IDEA Section 618 data collected via the EDFacts Metadata and Process System (EMAPS) can be found in the IDEA Section

618 entry in the ED Data Inventory

(<http://datainventory.ed.gov/Search?seriesID=1324&searchTerm=IDEA%20Section%20618&searchType=Exact>). This data documentation deals only with Part B MOE Reduction and CEIS data collection and file. This data documentation deals only with Part C Child Count and Settings data collection and file.

## 2.0 OSEP Part C Child Count & Settings Data

### 2.1 State Data

States are required to report the Child Count and Settings data under Title 1, Part A, Subsection 618 of the *Individuals with Disabilities Education Act* (IDEA).

Part C Child Count & Settings Data comes from one file:

- IDEA Part C Child Count & Settings

This information is submitted to OSEP via EMAPS by the IDEA Part B data managers in each of the 56 IDEA Part C reporting entities.

States were required to submit SY 12-13 data to EDFacts no later than April 2, 2014. OSEP reviews the data for quality issues and provides feedback to states/entities. States or entities are given the opportunity to address the data quality issues prior to the data being published. Finalized data was extracted from the EDFacts system on July 3, 2014. Please see the Appendix for the specific date each state/ entity submitted these data.

### 2.2 Definitions

*American Indian or Alaska Native* - A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment. (Does not include persons of Hispanic/Latino ethnicity.)

*Asian* - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. This includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. (Does not include persons of Hispanic/Latino ethnicity.)

*Black or African American* - A person having origins in any of the Black racial groups of Africa. (Does not include persons of Hispanic/Latino ethnicity.)

*Community-based Setting* - Unduplicated count of children whose early intervention services are provided primarily in a setting where children without disabilities typically are found. These settings include but are not limited to child care centers

(including family day care), preschools, regular nursery schools, early childhood center, libraries, grocery stores, parks, restaurants, and community centers (e.g., YMCA, Boys and Girls Clubs).

*Hispanic/Latino* - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. Refers to Hispanic and/or Latino.

*Home* - Unduplicated count of children whose early intervention services are provided primarily in the residence of the child's family or caregivers.

*Native Hawaiian or Other Pacific Islander* - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. (Does not include persons of Hispanic/Latino ethnicity.)

*Other Setting* - Unduplicated count of children whose early intervention services are provided primarily in a setting that is not home or community-based. These settings include, but are not limited to, services provided in a hospital, residential facility, clinic, and EI center/class for children with disabilities.

*Primary setting* - the service setting in which the child receives the largest number of hours of Part C early intervention services. Determination of primary setting should be based on the information included on the IFSP in place on the Child Count date.

*Two or more races* - A person having origins in two or more of the five race categories listed immediately above. (Does not include persons of Hispanic/Latino ethnicity.)

*White* - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa. (Does not include persons of Hispanic/Latino ethnicity.)

### **3.0 Data Quality**

The Office of Special Education Programs (OSEP) reviews and evaluates the timeliness, completeness, and accuracy of the data submitted by States to meet the reporting requirements under Section 618 of the Individuals with Disabilities Education Act (IDEA). OSEP identifies a Section 618 data submission as timely if the State has submitted the required data to the appropriate data submission system (i.e., EDEN Submission System (ESS) or EDFacts Metadata and Process System (EMAPS)) on or before the original due date. The due dates for the IDEA Section 618 data are:

- The first Wednesday in the month of November for Part B Personnel, Part B Exiting, Part B Discipline, Part B Dispute Resolution, Part C Exiting, and Part C Dispute Resolution data collections.

## IDEA Part C Child Count & Settings SY 13-14

- The first Wednesday in the month in April for Part B Child Count, Part B Educational Environments, Part C Child Count, and Part C Settings data collections.
- During the third week in December for Part B Assessment data collection. This due date is aligned with the due date for the assessment data reported by States for the Consolidated State Performance Reports (CSPR).
- The first Wednesday in the month of May for the Part B Maintenance of Effort Reduction and Coordinated Early Intervening Services data collection.

OSEP identifies a Section 618 data submission as complete if the State has submitted data for all applicable fields, file specifications, category sets, subtotals, and grand totals for a specific Section 618 data collection. Additionally, OSEP evaluates if the data submitted by the State match the information in metadata sources such as the EMAPS State Supplemental Survey-IDEA and the EMAPS Assessment Metadata Survey.

OSEP identifies a Section 618 data submission as accurate if the State has submitted data that meets all the edit checks for the specific data collection. The edit checks for each Section 618 data collection are identified in the Part B Data Edits and Part C Data Edits documents available to States in OMB Max. The majority of these edit checks are incorporated into the business rules in ESS and EMAPS. Specific business rules or edit checks are outlined in the EDFacts Business Rules Guide and the EMAPS user guides on [www.ed.gov/edfacts](http://www.ed.gov/edfacts).

OSEP also conducts year-to-year change analysis in order to determine if there has been a large fluctuation in the counts reported by a State from year to year. If large changes are identified, OSEP requests that the State review the data to make sure that the changes are not the result of a data quality issue and to provide an explanation for the large change in counts if it was not the result of a data quality issue.

OSEP reviews the data notes and explanations States provide in relation to the submission of the Section 618 data to better understand if and how the State is meeting the reporting instructions and requirements for the specific data collection.

In rare occasions, some data may need to be suppressed in the public release file due to data quality issues.

### 3.1 Data Notes

States or entities have the option to provide additional information to OSEP related to the data quality issues or changes. This information has been compiled and accompanies the data files for data users. Please review this Word document when evaluating any state or entity data.

### 4.0 File Structure

The following table provides the layout of the Part C Child Count and Settings file.

Number of Variables: 34

Extraction Date: The date the data were extracted from EMAPS.

Updated: The date of when changes were made to the text, format or template of the file, if no changes have occurred this line will be blank.

Revised: The date of when updates were made to the data; if no changes have occurred this line will be blank.

| Variable Name     | Type   |
|-------------------|--|
| Year              | Reference Year   |
| State             | State Name   |
| Setting           | The number of children whose IFSP indicates this is the primary early intervention setting.                |
| Birth thru 1      | Number of infants and toddlers with disabilities less than 1 year of age                                   |
| 1 to 2            | Number of infants and toddlers with disabilities ages 1 to 2   |
| 2 to 3            | Number of infants and toddlers with disabilities ages 2 to 3   |
| Birth thru 2      | Number of infants and toddlers with disabilities birth through 2   |
| 3 to 4            | Number of children with disabilities ages 3 to 4   |
| 4 to 5            | Number of children with disabilities ages 4 to 5   |
| 5 or older        | Number of children with disabilities ages 5 and older  |
| 3 or older        | Number of children with disabilities ages 3 and older  |
| Birth thru 2 - HI | Number of Hispanic/Latino infants and toddlers with disabilities birth through 2                           |
| Birth thru 2 - AM | Number of American Indian or Alaska Native infants and toddlers with disabilities birth through 2          |
| Birth thru 2 - AS | Number of Asian infants and toddlers with disabilities birth through 2                                     |
| Birth thru 2 - BL | Number of Black or African American infants and toddlers with disabilities birth through 2                 |
| Birth thru 2 - PI | Number of Native Hawaiian or Other Pacific Islander infants and toddlers with disabilities birth through 2 |

**IDEA Part C Child Count & Settings SY 13-14**

| <b>Variable Name</b>                    | <b>Type</b>  |
|---|--|
| Birth thru 2 - WH                       | Number of White infants and toddlers with disabilities birth through 2   |
| Birth thru 2 - MU                       | Number of infants and toddlers with two or races with disabilities birth through 2   |
| Birth thru 2 - Total                    | Number of infants and toddlers with disabilities birth through 2, by race  |
| 3 or Older - HI                         | Number of Hispanic/Latino children with disabilities 3 or older  |
| 3 or Older - AM                         | Number of American Indian or Alaska Native children with disabilities 3 or older   |
| 3 or Older - AS                         | Number of Asian children with disabilities 3 or older  |
| 3 or Older - BL                         | Number of Black or African American children with disabilities 3 or older  |
| 3 or Older - PI                         | Number of Native Hawaiian or Other Pacific Islander children with disabilities 3 or older  |
| 3 or Older - WH                         | Number of White children with disabilities 3 or older  |
| 3 or Older - MU                         | Number of children with two or races with disabilities 3 or older  |
| 3 or Older - Total                      | Number of children with disabilities 3 or older, by race   |
| Birth thru 2 - Male                     | The number of males, birth through 2, receiving early intervention services according to an active IFSP in place on the count date.  |
| Birth thru 2 - Female                   | The number of females, birth through 2, receiving early intervention services according to an active IFSP in place on the count date.  |
| Birth thru 2 - Total                    | The total number of males and females, birth through 2, receiving early intervention services according to an active IFSP in place on the count date.  |
| 3 or Older - Male                       | The number of males, 3 or older, receiving early intervention services according to an active IFSP in place on the count date.   |
| 3 or Older - Female                     | The number of females, 3 or older, receiving early intervention services according to an active IFSP in place on the count date.   |
| 3 or Older - Total                      | The total number of male and females, 3 or older, receiving early intervention services according to an active IFSP in place on the count date   |
| Cumulative Count - Ages Birth through 2 | The cumulative number of infants and toddlers with disabilities, ages birth through 2, who received early intervention services during the most recent 12-month period for which data are available. |



## **5.0 Guidance for Using these data-FAQs**

### **What is the primary use of this information?**

The IDEA Part C Child Count and Setting Collection provides the U.S. Department of Education (ED) information on the counts the following:

- Child Count and Setting by Age
- Child Count and Setting by Race/Ethnicity
- Child Count by Gender
- At Risk Child Count
- Cumulative Child Count- Optional

The data collected using this survey is required by the Individuals with Disabilities Education Act (IDEA), Section 618.

### **Are all states required to submit the IDEA Part C Child Count and Setting Collection for SY 2013- 2014?**

Yes. For SY 2013-14, the Part C Child Count and Setting Collection will be submitted by 50 states plus the District of Columbia, Puerto Rico, Virgin Islands, American Samoa, Guam, and Northern Marianas.

### **What reporting year will this data collection cover?**

The IDEA Part C Child Count and Setting count date is a state-designated date between October 1, 2013 and December 1, 2013 (inclusive). For the 2013-14 data collection, the state will define their Child Count Date in the survey.

The optional Cumulative Child Count should represent the number of infants and toddlers with disabilities, ages birth through 2, who received early intervention services (as defined above) during the most recent 12-month period for which data are available. For the 2013-14 data collection, the state will define their Cumulative Child Count Date in the survey.

### **When are zero counts permitted in this survey?**

A zero count should be used only if the state conducted a count for that data element and there were no children to report in the specific category for the given reporting period.

## **5.1 Privacy Protections Used**

Beginning in August 2012, the US Department of Education established a Disclosure Review Board (DRB) to review proposed data releases by the Department's principal offices (e.g., OSERS/OSEP) through a collaborative technical assistance process so

that the Department releases as much useful data as possible, while protecting the privacy of individuals and the confidentiality of their data, as required by law.

The DRB worked with OSEP to develop appropriate disclosure avoidance plans for the purposes of the Section 618 data releases that are derived from data protected by The Family Educational Rights and Privacy Act (FERPA) and the Individuals with Disabilities Education Act (IDEA) and to help prevent the unauthorized disclosure of personally identifiable information in OSEP's public IDEA Section 618 data file releases.

The DRB applied the FERPA standard for de-identification to assesses whether a "reasonable person in the school community who does not have personal knowledge of the relevant circumstances" could identify individual students in tables with small size cells (34 CFR §99.3 and §99.31(b)(1)). The "reasonable person" standard was used to determine whether the data have been sufficiently redacted prior to release such that a "reasonable person" (i.e., a hypothetical, rational, prudent, average individual) in the school community would not be able to identify a student with any reasonable certainty. School officials, including teachers, administrators, coaches, and volunteers, are not considered in making the reasonable person determination since they are presumed to have inside knowledge of the relevant circumstances and of the identity of the students.

The data do not contain any individual-level information, and are aggregated to the state (or entity) level. The DRB determined that the aggregation of the Part C Child Count and Settings data to the state (entity) level is typically sufficient to protect privacy, except in circumstances where there are only 1 or 2 students in a reported demographic (i.e., race or gender).

OSERS will apply the following additional privacy protections:

- 1) If any demographic group (i.e., race or gender) has only 1-2 individuals for the entity, suppress all information for that demographic group in the entity (across all settings).
- 2) If only 1 demographic group is so suppressed in the entity, suppress all information for the next smallest (non-zero) demographic group as well (across all settings).
- 3) For each set of suppressions, ensure that at least one group suppressed under Steps 1 and 2 has a value of greater than 1. If not, suppress all information for an additional demographic group with a value of greater than 1.
- 4) When calculating national totals, ensure that each demographic group that is suppressed in steps 1-3 above is suppressed in at least 1 additional entity, to prevent re-calculation of the suppressed values from the national totals.

**Appendix**

**Date of the Last State Level Submission**

| <b>State</b>         | <b>Part C Child Count &amp; Settings</b> |
|----------------------|--|
| ALABAMA              | 01/27/2014                               |
| ALASKA               | 03/19/2014                               |
| AMERICAN SAMOA       | 03/25/2014                               |
| ARIZONA              | 07/02/2014                               |
| ARKANSAS             | 02/06/2014                               |
| CALIFORNIA           | 06/13/2014                               |
| COLORADO             | 03/27/2014                               |
| CONNECTICUT          | 04/01/2014                               |
| DELAWARE             | 03/31/2014                               |
| DISTRICT OF COLUMBIA | 04/01/2014                               |
| FLORIDA              | 6/26/2014                                |
| GEORGIA              | 04/02/2014                               |
| GUAM                 | 03/30/2014                               |
| HAWAII               | 03/31/2014                               |
| IDAHO                | 03/25/2014                               |
| ILLINOIS             | 07/02/2014                               |
| INDIANA              | 01/15/2014                               |
| IOWA                 | 02/07/2014                               |
| KANSAS               | 03/14/2014                               |
| KENTUCKY             | 03/14/2014                               |
| LOUISIANA            | 04/02/2014                               |

**IDEA Part C Child Count & Settings SY 13-14**

| <b>State</b>      | <b>Part C Child Count &amp; Settings</b> |
|-------------------|--|
| MAINE             | 06/30/2014                               |
| MARYLAND          | 03/10/2014                               |
| MASSACHUSETTS     | 06/06/2014                               |
| MICHIGAN          | 03/17/2014                               |
| MINNESOTA         | 03/21/2014                               |
| MISSISSIPPI       | 04/01/2014                               |
| MISSOURI          | 03/11/2014                               |
| MONTANA           | 03/20/2014                               |
| NEBRASKA          | 03/20/2014                               |
| NEVADA            | 03/26/2014                               |
| NEW HAMPSHIRE     | 03/13/2014                               |
| NEW JERSEY        | 03/12/2014                               |
| NEW MEXICO        | 01/24/2014                               |
| NEW YORK          | 03/13/2014                               |
| NORTH CAROLINA    | 06/23/2014                               |
| NORTH DAKOTA      | 06/04/2014                               |
| NORTHERN MARIANAS | 03/27/2014                               |
| OHIO              | 03/17/2014                               |
| OKLAHOMA          | 04/02/2014                               |
| OREGON            | 06/10/2014                               |
| PENNSYLVANIA      | 01/29/2014                               |
| PUERTO RICO       | 02/03/2014                               |
| RHODE ISLAND      | 06/27/2014                               |

**IDEA Part C Child Count & Settings SY 13-14**

| <b>State</b>   | <b>Part C Child Count &amp; Settings</b> |
|----------------|--|
| SOUTH CAROLINA | 04/02/2014                               |
| SOUTH DAKOTA   | 03/18/2014                               |
| TENNESSEE      | 03/31/2014                               |
| TEXAS          | 03/20/2014                               |
| UTAH           | 06/30/2014                               |
| VERMONT        | 06/27/2014                               |
| VIRGIN ISLANDS | 03/13/2014                               |
| VIRGINIA       | 06/27/2014                               |
| WASHINGTON     | 03/13/2014                               |
| WEST VIRGINIA  | 02/19/2014                               |
| WISCONSIN      | 03/25/2014                               |
| WYOMING        | 02/14/2014                               |

- Data not submitted